**Drawdown Request Form**

DORMANT ACCOUNTS FUND

DRAWDOWN REQUEST FORM

GROUP NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ GROUP ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The following are the details of all expenditure incurred as at \_\_\_\_\_\_\_\_\_\_\_**Date** on the below grant, analysed **as per the agreed Budget**. We have met the required expenditure threshold and wish to request the next instalment of funding.

|  |  |  |  |
| --- | --- | --- | --- |
| **CAPITAL GRANT** | **Total Spend Carried Forward from Previous Drawdown or Half Year Return** | **Current Expenditure** | **Total Expenditure from Grant** |
| Salaries |  |  |  |
| Administration |  |  |  |
| Programme Costs |  |  |  |
| Construction Costs |  |  |  |
| Equipment |  |  |  |
|  |  |  |  |
|  |  |  |  |
| TOTAL |  |  |  |

|  |  |  |
| --- | --- | --- |
| **For Pobal Office Use only** |  |  |
| Has threshold been met |  | % |

**Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:**

**Manager**

**Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:**

**Treasurer/Board Member**