

# IRIS User Guide: How to input LECP Objectives



## **SOCIAL INCLUSION & COMMUNITY ACTIVATION PROGRAMME 2018-2022**

*The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through the Department of Rural and Community Development and co-funded by the European Social Fund under the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020*

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Ireland's European Structural and  
Investment Funds Programmes  
2014-2020

Co-funded by the Irish Government  
and the European Union



EUROPEAN UNION

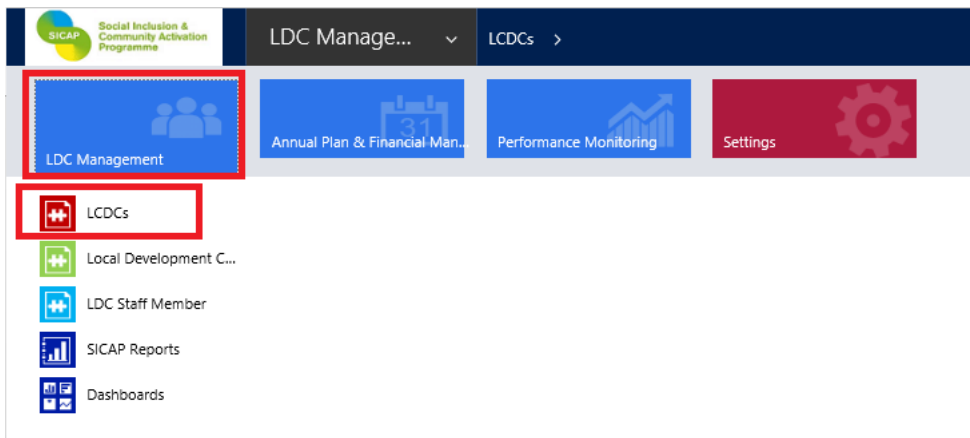
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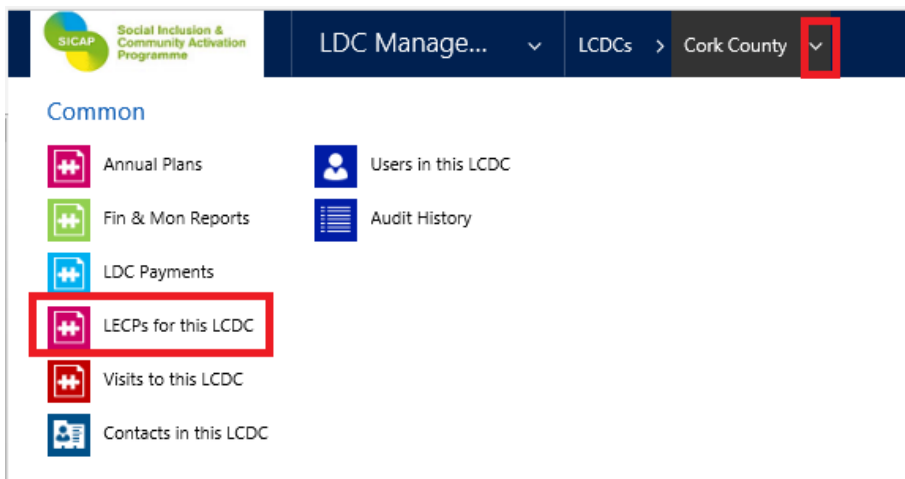


An Roinn Forbartha  
Tuaithe agus Pobail  
Department of Rural and  
Community Development

From LDC Management, click on the link to LCDCs



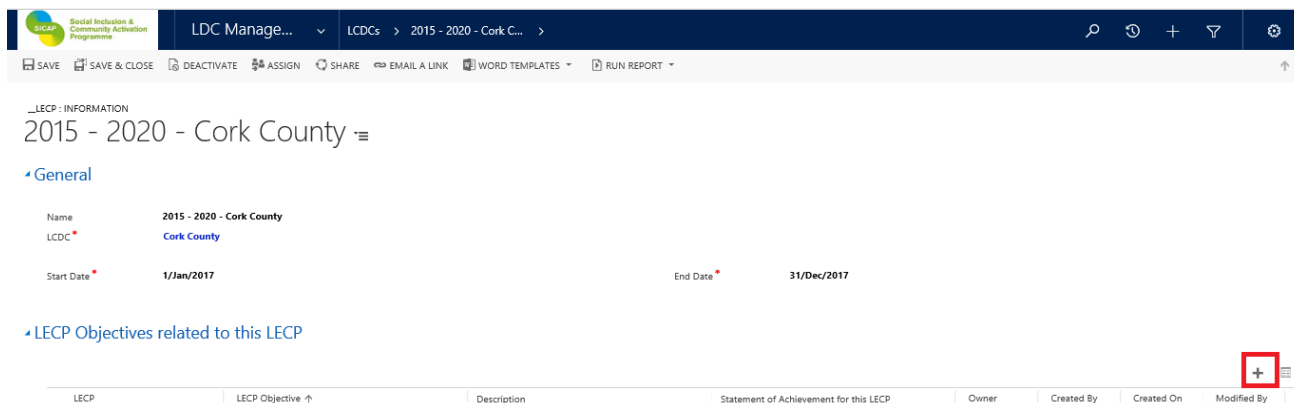
Open the LCDC record and from the navigation bar options select LECPs for this LCDC



Open the LECP record by doubling clicking on a blank space of the line.

This screen will display the list of objectives that have been input to date, if they have not been input, it will be blank.

Under LECP Objectives related to this LECP click on **+** button from the ribbon.



A blank objective record will be displayed.

The screenshot shows a web-based form titled "New \_\_LECP Objective". At the top, there is a navigation bar with three buttons: "SAVE", "SAVE & CLOSE", and "+ NEW". Below the title, there is a section labeled "General" with a blue arrow icon. Under "General", there are three fields, each with a lock icon and a "--" placeholder: "LECP Objective" (marked with a red asterisk), "Description", and "Statement of Achievement for this LECP".

Fill in the required fields displayed on the screen. The LECP Objective field is mandatory. This field should contain the objective number or code (if relevant) and/or a short descriptive name for the objective. The Description field can be used if you want to cut and paste more detail from another document.

Click on Save and then New to save and add another LECP objective or Save & Close to exit and close the record.

