

Project Claim Stages

Stage	IP Non In-House Claims (LFP Article 48 Check)		IP In-House Claims (Pobal Article 48 Check)		LDC LAG All Claims (Pobal Article 48 Check)		Can Progress To	Can Reverse To
	IP Project User	IP User	IP Project User	IP User	LAG Project User	LAG User		
01 Draft The IP or LAG Project User or User enters expenditure and completes the Claim Checklist. Progress to "02"	IP Project User	IP User	IP Project User	IP User	LAG Project User	LAG User	↓ 02 ↓ 13	-
02 IP User LAG User Check The IP or LAG Project User or User checks the Claim. Progress to "03"	IP Project User	IP User	IP Project User	IP User	LAG Project User	LAG User	↓ 03 ↓ 13	↑ 01
03 IP Manager LAG User Sign Off The IP Manager or LAG User approves the Claim. Progress to "04"	IP Manager		IP Manager		LAG User		↓ 04 ↓ 05 ↓ 13	↑ 02
04 LAG Manager Approval The LAG Manager approves the Claim. Progress to "05"	LAG Manager (optional)		LAG Manager		LAG Manager		↓ 05 ↓ 13	↑ 03
05 Article 48 User Check The Article 48 User verifies the Claim Checklist, enters Capital Site Visit and flags Ineligible Amounts or False Declarations	LFP Article 48 User		Pobal Article 48 User		Pobal Article 48 User		↓ 06	↑ 03 ↑ 04
06 Article 48 Manager Verification The Article 48 Manager signs off the Claim Checklist and Capital Site Visit. Progress to "07"	LFP Article 48 Manager		Pobal Article 48 Manager		Pobal Article 48 Manager		↓ 07	↑ 05
07 Inspection The Inspector Manager may select the Claim for inspection. Progress to "08"	Inspector User	Inspector Manager	Inspector User	Inspector Manager	Inspector User	Inspector Manager	↓ 08	-
08 Department Review The Department User completes the Department Checklist and enters any Penalty. Progress to "09"	Department User		Department User		Department User		↓ 09	-
09 Department Approval The Department Manager approves the Claim. Progress to "10"	Department Manager		Department Manager		Department Manager		↓ 10	-
10 Department Payment The Department User pays the Claim to the Local Action Group. Progress to "11"	Department User		Department User		Department User		↓ 11	-
11 Promoter Payment The LAG User pays the Claim to the Promoter. Progress to "12"	LAG User		LAG User		LAG User		↓ 12	-
12 Claim Complete A status for the Claim being complete. The Inspector Manager may select the Claim for inspection	Inspector User	Inspector Manager	Inspector User	Inspector Manager	Inspector User	Inspector Manager	-	-
13 Claim Withdrawn A status for the withdrawal of the Claim	-		-		-		-	-