

Lot\*: \_\_\_\_\_ LDC Staff Member: \_\_\_\_\_

(Specify LOT if you operate in more than one area)

Social Enterprise Name: \_\_\_\_\_

Date of Registration Meeting\*: \_\_\_\_/\_\_\_\_/20\_\_\_\_ LCG: \_\_\_\_\_

Address\*: \_\_\_\_\_

\_\_\_\_\_ Eircode: \_\_\_\_\_

## 1. Contact Details

First Name\*: \_\_\_\_\_

Mobile No: \_\_\_\_\_

Last Name\*: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Job Title/Role\*: \_\_\_\_\_

Email: \_\_\_\_\_

Consent for future contact for surveys/evaluation?  Yes  No

## 2. SE Details

SE Type\*: (Select one option)

Commercial Opportunities with a social dividend

Creating employment opportunities for target groups

Economic & Community Development

Service Delivery

Stage of Operation at Registration\*: (Select one option)

Pre-start up

Trading 1-2 years

Trading 5 years or more

Trading less than 1 year

Trading 3-4 years

SE Sector\*: (Select one option)

Community Facilities/  
Infrastructure

Community Care and  
Education

Employment

Community Enterprise

Arts, Sports and Tourism

Environment, Health and  
Sustainable Food

Affordable Housing

Other (e.g. Community  
Banking)

Number of Employees (at Registration): Full-time \_\_\_\_\_ Part-time \_\_\_\_\_

Number of Volunteer Staff \_\_\_\_\_

Start Date\*: \_\_\_\_/\_\_\_\_/20\_\_\_\_ (if Trading)

Percentage of Statutory funding\*: \_\_\_\_\_%

Mandatory fields are marked with an asterix (\*) - do not leave blank.

Phone/Mobile & Email fields are not mandatory but LDCs should record these details to facilitate follow-up contact for annual reviews and surveys

**3. SE Annual Review (to be completed at registration and updated every year)**

SE\*: \_\_\_\_\_

Year\*: 20\_\_\_\_\_

Staff Member\*: \_\_\_\_\_

Does the Social Enterprises provide training, volunteering or employment opportunities for SICAP target?(G1 – 5:3.1 ) groups (G1-1:1)\*:

Yes

No

If, Yes provide details\*:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
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\_\_\_\_\_

Describe the objectives of SICAP supports and areas of work\*:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
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\_\_\_\_\_



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## 4. INTERVENTIONS

SE (3)

Social Enterprise: \_\_\_\_\_

Intervention Types:	
(i) 1-to-1 (in person)	(iv) Network Meeting
(ii) 1-to-1 (telephone/Skype)	(v) Workshop
(iii) Group Meeting	(vi) Information Session

Action Name\*: \_\_\_\_\_

Indicator*	Intervention Type* <i>(select one option from list above)</i>	Date* & Duration* <i>(to nearest 15 mins)</i>	Staff Member*
G1 – 5:1.1 Social enterprises (delivery of services to or employment of SICAP target groups) supported by SICAP			
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## 6. OUTPUTS / RESULTS

**G1 - 5:2.1 New jobs created by social enterprises supported by SICAP**

Full-time\*: \_\_\_\_\_

Part-time\*: \_\_\_\_\_

**G1 - 5:2.2 Still in operation after 12 months (from start date)**

**G1 - 5:1.2 Social Enterprise Grants**

Grant Amount\*: € \_\_\_\_\_

*(€2,500 maximum per annum)*

Grant Category:\* *(Select one option)*

- Advertising / Marketing   
  Equipment & supplies   
  Mentoring  
 Professional services   
  Set-up costs   
  Training